

**PORT OF GRANDVIEW**

1313 W. Wine Country Rd. Suite #101  
Grandview, Washington 98930

**REGULAR MEETING**

Tuesday, July 9<sup>th</sup>, 2024  
6:00 p.m.

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order by President Lyall at 6:05 p.m. on Tuesday, July 9<sup>th</sup>, 2024. Present were Commissioners Frank A. Lyall, Richard Shenyer, and Jim Sewell, Executive Director Randy Tucker, and Office Assistant Felicia Peña.

**2. PUBLIC PARTICIPATION** – None.

**3. CONSENT AGENDA**

- a) **Warrant Approval** – 610-0210 – General Fund
  - Warrant #6657 to #6677 in the amount of \$13,183.00
  - Warrant #6678 in the amount of \$615.46
  - Warrant #6679 in the amount of \$154.92
- b) **Minutes** of the June 11<sup>th</sup>, 2024 Regular Meeting

*Commissioner Shenyer moved and Commissioner Sewell seconded a motion to approve Consent Agenda. Motion carried.*

**4. COMMUNICATIONS – Written & Oral**

- a) **Yakima Co. Treasurer Reports Fund Bal. 7/3/2024**

610-210	- \$	117,815.88
610-0220	- \$	815.93
610-0240	- \$	855.09
TIP	- \$	2,856,322.00
- b) **Port Auditor’s Monthly Budget Report**
- c) **Loan Debt Service**
- d) **Outstanding Debt Report**

*Commissioner Sewell moved and Commissioner Shenyer seconded a motion to accept the Communications Reports. Motion carried.*

**5. OLD BUSINESS**

- a) **Wastewater Treatment Update** – Commissioner Sewell informed that he is in the process of preparing a report on irrigation price ranges throughout the Yakima and Benton counties, including that of several fruit processing warehouses.

**6. NEW BUSINESS**

- a) **WPPA Strategic Plan Workshops** – Commissioner Lyall and Executive Director Tucker discussed attending the virtual workshops provided by the Washington Public Ports Association in the upcoming months.

- b) **Byam Business Park – New Loop Sign on Colleen’s Way** – Van Belle Excavating has asked the Port for assistance in preventing cargo trucks from using their property as a turnaround, as these drivers were unaware that Colleen’s Way is a loop. The usage has occurred overnight during closed hours and caused property damage. Commissioners deliberated ideas and resources to provide for Van Belle.
- c) **Missing Surplus Pump** – The whereabouts of the surplus pump belonging to the Port are still unknown.
- d) **Port Commissioner Salary Increase** – Executive Director Tucker relayed an email conversation with Port Attorney Tim Schermetzler of CSD Law regarding the 2024 Commissioner salary. Starting on January 1<sup>st</sup>, 2024, the Port of Grandview Commissioners have been entitled to an increase of per diem compensation. Commissioners agreed to have Schermetzler prepare resolutions to either approve or waive the retro pay-back, which will be deliberated and signed at the next Regular Meeting on August 13<sup>th</sup>, 2024.

7. **UPCOMING EVENTS**

- a) **July 11<sup>th</sup> – 12<sup>th</sup>** – WPPA Directors Seminar, Kalama – *No commissioners or staff will attend.*
- b) **July 22<sup>nd</sup> – 24<sup>th</sup>** – WPPA Commissioners Seminar, Richland
- c) **September 19<sup>th</sup> – 20<sup>th</sup>** – WPPA Environmental Seminar, Walla Walla
- d) **October 24<sup>th</sup> – 25<sup>th</sup>** – WPPA Small Ports Seminar, Lake Chelan
- e) **December 2<sup>nd</sup> – 4<sup>th</sup>** – WA State Dairy Conference Annual Meeting & Trade Show, Pasco Red Lion
- f) **December 11<sup>th</sup> – 13<sup>th</sup>** – WPPA Annual Meeting, Bellevue

8. **2025 BUDGET** – Executive Director informed Commissioners that a draft of the Port of Grandview’s Budget for 2025 will be started.

9. **EXECUTIVE SESSION** – None held.

10. **ADJOURNMENT** – The meeting adjourned at 7:05 p.m.

The next Regular Meeting will be held at 6:00 p.m. on Tuesday, July 9<sup>th</sup>, 2024, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

C. James Sewell, Secretary