

PORT OF GRANDVIEW

1313 W. Wine Country Rd. Suite #101
Grandview, Washington 98930

REGULAR MEETING

Monday, May 13th, 2024
6:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Lyall at 6:05 p.m. on Monday, May 13th, 2024. Present were Commissioners Frank A. Lyall, Richard Shenyer, and Jim Sewell (via Zoom), Executive Director Randy Tucker, and Office Assistant Felicia Peña.

2. PUBLIC PARTICIPATION – none

3. CONSENT AGENDA

- a) **Warrant Approval – 610-0210 – General Fund**
 - Warrant #6621 to #6637 in the amount of \$123,211.04
 - Warrant #6638 in the amount of \$688.60
- b) **Minutes** of the April 9th, 2024 Special & Regular Meeting
- c) **Minutes** of the April 23rd, 2024 Special Meeting

Commissioner Sewell moved and Commissioner Shenyer seconded a motion to approve Consent Agenda. Motion carried.

4. COMMUNICATIONS – Written & Oral

- a) **Yakima Co. Treasurer Reports Fund Bal. 5/1/2024**

610-210	- \$	235,248.93
610-0220	- \$	815.93
610-0240	- \$	716.41
TIP	- \$	2,856,322.00

- b) **Port Auditor’s Monthly Budget Report**
- c) **Loan Debt Service**
- d) **2023 Financial Report Final**

Commissioner Shenyer moved and Commissioner Sewell seconded a motion to accept the Communications Reports. Motion carried.

5. OLD BUSINESS

- a) **Wallace Way West Business Park**
 - i. **Jason Tolman Project Update**
 - Pin Locating – Executive Director Tucker found the metal pins marking the corners of the property with the help of Jason Tolman.
 - ii. **Poles & Wires Update** – Juan Arteaga will remove all the poles and wire from WWWBWP.

6. NEW BUSINESS

- a) **Valley Publishing Advertisement** – Executive Director Tucker suggested replicating the Port’s advertisement in the Grandview Herald where a ribbon with “New Developments Coming Soon!” extends across a picture of the Grandview Business Park sign. Commissioners agreed to have a large version of the ribbon created as a sticker to place across the real sign.
- b) **2023 Yakima County Elections Cost** – Commissioners reviewed the report detailing the Port’s remaining election dues.
- c) **Byam Business Park** – Port of Grandview signs are within the 5-foot right of way of the Van Belle Property. Kyle Van Belle will move them to where they are outside of the property lines. The Port agreed to pay for any charges applied.
- d) **Motion to approve Funds Transfer of \$7,500 Interest Payment from 610-0210 General Fund to 610-0240 LTGO Bond Account**

Commissioner Sewell moved and Commissioner Shenyer seconded a motion to approve Funds Transfer of \$7,500 Interest Payment from 610-0210 General Fund to 610-0240 LTGO Bond Account. Motion carried.

- e) **Yakima County TIP** – Commissioners discussed moving money into the Yakima Treasurer’s Investment Pool and decided to postpone the transfer for a later date.
- f) **WA Civil Air Patrol** – Commissioners agreed to run an advertisement in Civil Air Patrol publications to support the Washington Civil Air Patrol.

7. UPCOMING EVENTS – WPPA 2024

- a) **May 15th – 17th** – Spring Meeting, Stevensen, WA
- b) **June 26th – 28th** – Finance & Administration Seminar, Vancouver, WA
- c) **July 11th – 12th** – Directors Seminar, Kalama, WA
- d) **July 22nd – 24th** – Commissioners Seminar, Richland, WA
- e) **September 19th – 20th** – Environmental Seminar, Walla Walla, WA
- f) **October 24th – 25th** – Small Ports Seminar, Lake Chelan, WA
- g) **December 11th – 13th** – Annual Meeting, Bellevue, WA

8. EXECUTIVE SESSION – to consider the disposal and/or acquisition of property and/or personnel matters as permitted pursuant to RCW 42.30.110(1)

<p>EXECUTIVE SESSION CALLED TO ORDER AT <u>6:54 PM</u> ; TO LAST <u>15</u> MINUTES. EXECUTIVE SESSION ADJOURNED AT <u>7:09 PM</u> WITH NO ACTION TAKEN.</p>
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Port of Grandview Regular Meeting Minutes
May 13th, 2024

9. ADJOURNMENT – The meeting adjourned at 7:15 p.m.
The next Regular Meeting will be held at 6:00 p.m. on Tuesday, June 11th, 2024, at 1313 W.
Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference.

Respectfully,

C. James Sewell, Secretary