

**PORT OF GRANDVIEW**

1313 W. Wine Country Rd. Suite #101  
Grandview, Washington 98930

**REGULAR MEETING**

Tuesday, August 13<sup>th</sup>, 2024  
6:00 p.m.

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order by President Lyall at 6:02 p.m. on Tuesday, August 13<sup>th</sup>, 2024. Present were Commissioners Frank A. Lyall, Richard Shenyer, and Jim Sewell, Executive Director Randy Tucker, and Office Assistant Felicia Peña.

**2. PUBLIC PARTICIPATION – none.**

**3. CONSENT AGENDA**

- a) **Warrant Approval – 610-0210 – General Fund**
  - Warrant #6680 to #6696 in the amount of \$16,637.58
  - Warrant #6697 in the amount of \$318.31
- b) **Minutes** of the July 9<sup>th</sup>, 2024 Regular Meeting
- c) **Minutes** of the August 8<sup>th</sup>, 2024 Special Meeting

*Commissioner Sewell moved and Commissioner Shenyer seconded a motion to approve Consent Agenda. Motion carried.*

**4. COMMUNICATIONS – Written & Oral**

- a) **Yakima Co. Treasurer Reports Fund Bal. 8/2/2024**

610-210	- \$	121,663.50
610-0220	- \$	815.93
610-0240	- \$	939.18
TIP	- \$	2,856,322.00
- b) **Port Auditor’s Monthly Budget Report**
- c) **Loan Debt Service**
- d) **Outstanding Debt Report**

*Commissioner Shenyer moved and Commissioner Sewell seconded a motion to accept the Communications Reports. Motion carried.*

**5. OLD BUSINESS**

- a) **Wastewater Treatment Plant** – Commissioner Sewell gave an update on his research on wastewater rates of various ports, cities, and companies in and near Grandview. He found that the City of Grandview rates are generally lower than others and believes efforts should be made to maintain it in order to attract business.
- b) **WPPA Strategic Plan Workshop** – Executive Director Tucker will be attending the WPPA workshop on Friday, August 16<sup>th</sup>. He gave a report on the accompanying legislative session he attended on Tuesday, August 13<sup>th</sup>.

c) **Resolution 24-01** – Approving Per Diem

Commissioner Sewell moved and Commissioner Shenyer seconded a motion to approve Resolution 24-01 a Resolution of the Port of Grandview Approving Per Diem. Motion carried.

**RESOLUTION 24-01**  
**A RESOLUTION OF THE PORT OF GRANDVIEW**  
**APPROVING PER DIEM**

**WHEREAS**, enacted in 1975, RCW 53.12.260 provides for port commissioner compensation, including per diem payments for attendance at official meetings of the port district commission or in the performance of other official services or duties on behalf of the port district;

**WHEREAS**, in 2007 the Legislature amended RCW 53.12.260, increasing the per diem portion of commissioner compensation from \$75.00 to \$90.00 and providing for an inflationary adjustment to both per diem and monthly compensation every five years beginning July 1, 2008, as determined by the Washington State Office of Financial Management (the “OFM”). Adjustments on July 1, 2008, July 1, 2013, and July 1, 2018, resulted in current statutory commissioner per diem of \$128.00, with the next adjustment scheduled for July 1, 2023;

**WHEREAS**, in 2020, through House Bill 2449 (Chapter 83, Laws of 2020), the Legislature sought to move the adjustment date for twelve special purpose governments, including port districts, from July 1<sup>st</sup> to January 1<sup>st</sup> to align with these twelve special purpose governments’ fiscal calendar year. The bill passed both the House and the Senate unanimously. The Legislature’s Final Bill Report notes that the per diem compensation for these special purpose governments had risen with adjustments to the current numbers and noted that the purpose of HB 2449 was merely to move the adjustment date;

**WHEREAS**, as a result of the 2020 amendment to RCW 53.12.260, the most recent inflationary adjustment to per diem rates took effect January 1, 2024;

**WHEREAS**, the new per diem rate set by the OFM effective January 1, 2024 is \$161.00 per day, or portion thereof where a commissioner attended a port district commission meeting or performed other official services or duties on behalf of the district, with an inflationary adjusted total per diem annual compensation cap of \$15,456.00 for port districts with a gross operating income under twenty-five million dollars;

**WHEREAS**, since January 1, 2024, the Port of Grandview Commissioners had only received compensation based on the prior per diem rate of \$128.00 per day, or portion thereof;

**WHEREAS**, the Port has not set an alternative compensation for its Commissioners in lieu of the amounts authorized by statute pursuant to RCW 53.12.260(3);

**WHEREAS**, paying Commissioners consistent with the statutory authorized per diem rate is necessary to comply with Article XI, Section 8 of the Washington State Constitution, which prohibits an increase or decrease in commissioner compensation during a term of office;

**NOW, THEREFORE, BE IT RESOLVED** by the Port Commission of the Port of Grandview as follows:

1. The Port Commission authorizes the payment to each Commissioner of the amount of the difference between the per diem rate effective January 1, 2024, of \$161.00 per day, or portion thereof, and the per diem rate already paid to the Commissioners for meetings and port business they attended since January 1, 2024.

**ADOPTED** by the Port Commission of the Port of Grandview this 13th day of August, 2024, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.

**PORT OF GRANDVIEW COMMISSION**

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Frank A. Lyall  
President

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C. James Sewell  
Secretary

\_\_\_\_\_  
Richard Shenyer  
Investment Officer

**6. NEW BUSINESS**

- a) **Enduris Update** – The next Enduris policy year will begin on September 1<sup>st</sup>, 2024. Executive Director Tucker previously emailed Enduris requesting that they remove Mary Barnett from the Port of Grandview’s insurance plan. The company responded with confirmation of an amendment to the “Memorandum of Coverage” which removed all commissioners and staff effective September 1<sup>st</sup>, 2024. Since this was not what was requested, Director Tucker will continue to investigate.

- b) **Draft of Proposed 2025 Budget** – Commissioners and staff reviewed the preliminary budget and made tentative adjustments based on the Port’s income and expenses thus far. Commissioners and staff also discussed budget hearing requirements and deadlines for the upcoming months.
- c) **Meet with Shane Fisher** – Executive Director Tucker explained his plans to meet with Shane Fisher to get an update on Stacy Puterbaugh’s ongoing development on Olmstead Road. They will also discuss future possibilities, including if and where a sewer line will be installed.

7. **OTHER BUSINESS**

- a) **Grandview Car Show** – Staff donated \$100 cash to the Grandview Chamber of Commerce for their 16<sup>th</sup> annual car show on August 10<sup>th</sup>, 2024. Commissioners agreed to plan to purchase a sponsorship at the next show in 2025.

8. **UPCOMING EVENTS**

- a) **September 19<sup>th</sup> – 20<sup>th</sup>** – WPPA Environmental Seminar, Walla Walla
- b) **October 24<sup>th</sup> – 25<sup>th</sup>** – WPPA Small Ports Seminar, Lake Chelan
- c) **December 2<sup>nd</sup> – 4<sup>th</sup>** – WA State Dairy Conference Annual Meeting & Trade Show, Pasco Red Lion
- d) **December 11<sup>th</sup> – 13<sup>th</sup>** – WPPA Annual Meeting, Bellevue

9. **EXECUTIVE SESSION** – An executive session was called to order at 8:08 p.m. to consider disposal and/or acquisition of property and/or personnel matters as permitted pursuant to RCW 42.30110(1), expected to last 15 minutes. An additional 15 minutes was added. The session adjourned at 8:38 p.m. with no action taken.

10. **ADJOURNMENT** – The meeting adjourned at 8:38 p.m.  
The next Regular Meeting will be held at 6:00 p.m. on Tuesday, September 10<sup>th</sup>, 2024, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

C. James Sewell, Secretary