

PORT OF GRANDVIEW

1313 W. Wine Country Rd. Suite #101
Grandview, Washington 98930

REGULAR MEETING

Tuesday, March 11th, 2025
6:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Sewell at 6:05 p.m. on Tuesday, March 11th, 2025. Present were Commissioners Jim Sewell, Richard Shenyer, and Frank A. Lyall, Executive Director Randy Tucker, and Office Assistant Felicia Peña.

2. PUBLIC PARTICIPATION – None.

3. CONSENT AGENDA

a) Warrant Approval – 610-0210 – General Fund

- Warrant #6819 to #6837 in the amount of \$17,027.86
- Warrant #6838 in the amount of \$802.38

b) Minutes of the February 11th, 2025 Regular Meeting

c) Minutes of the February 18th, 2025 Special Meeting

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to approve the Consent Agenda. Motion carried.

4. COMMUNICATIONS – Written & Oral

a) Yakima Co. Treasurer Reports Fund Bal. 3/4/2025

610-210	- \$	95,800.81
610-0220	- \$	815.93
610-0240	- \$	1,326.61
TIP	- \$	2,856,322.00

b) Port Auditor's Monthly Budget Report

c) Loan Debt Service

d) Outstanding Debt Report

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to accept the Communications Reports. Motion carried.

5. OLD BUSINESS

a) Wallace Way West

- Tolman Commercial Development Center – Executive Director Tucker updated the commissioners on the progress of the new mall.
- Yakima Business Times Article – The story on the Tolman development was published on the front page of the February issue.
- Barajas Lot – Port Attorney Tim Schermetzler sent the Barajas a 30-day notice of the covenant for Lot 2 in the Wallace Way West Business Park.

b) Policies and Procedures Updates – Port of Grandview staff will continue to refine the manual.

6. NEW BUSINESS

- a) **Engineering RFQ Review & Ranking** – Commissioners compared the engineering companies to make a final decision.

Commissioner Sewell moved and Commissioner Shenyer seconded a motion to contract J-U-B Engineers for Engineering Consulting and Services from 2025 to 2028. Motion carried.

- b) **Newsletter** – Commissioners provided feedback on the draft presented by port staff.

- c) **Resolution 25-02 Surplus Personal Property**

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to approve Resolution No. 25-02 Surplus Personal Property. Motion carried.

**RESOLUTION NO. 25-02
SURPLUS PERSONAL PROPERTY**

WHEREAS, the Port of Grandview as a Port District of the State of Washington has the authority to sell property which the Port has determined is no longer needed for Port purposes; and,

WHEREAS, the Port has determined that the personal property described in Attachment 1 to this Resolution is no longer needed for Port purposes.

NOW THEREFORE, it is hereby resolved by the Port of Grandview Commission:

1. The Property listed on Attachment 1 is declared to be surplus.
2. The Port is hereby authorized to sell the Property and, if the Property is not marketable at a reasonable expense or effort, to otherwise dispose of the Property.
3. Port management is authorized to market or dispose of the Property and to convey and transfer title.

ADOPTED by the Port Commission of the Port of Grandview this 11th day of March, 2025, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

ATTACHMENT 1
PORT OF GRANDVIEW SIGN TO BE SURPLUSSED
1 – In-Ground Sign located at 101 Stover Road

- d) **YCDA Dues** – Commissioners agreed to donate an extra \$2500 per year to YCDA.

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to increase the Port of Grandview's contributions to Yakima County Development Association by \$2,500.00 per year for a total of \$7,500.00 per year for 5 years. Motion carried.

7. OTHER BUSINESS

- a) **Watchfire Data Plan** – Commissioners and staff discussed a notice and invoice sent by Watchfire regarding internet service being offered to support the digital sign on 101 Stover Rd. The commissioners chose to cover the remaining lifetime of the sign.
- b) **Petersen CPA Postage Costs** – Staff were notified by Petersen CPA of a monthly \$50.00 rate increase due to FedEx overnight fees when sending warrants and warrant registers to the port.

- c) **WPPA Port Academy Series** – WPPA Executive Director Eric ffitch sent an email introducing a new WPPA educational program that gives port staff the opportunity to learn from each other.

8. UPCOMING EVENTS

- a) **March 19th-20th** – Food NW Process & Packing Expo, Portland, Oregon
Commissioner Lyall and Executive Director Tucker will be attending the Food NW Expo.
- b) **May 14th-16th** – WPPA Spring Meeting, Spokane

- 9. EXECUTIVE SESSION** – An executive session was called to order at 7:40 p.m. to consider acquisition of property as permitted pursuant to RCW 42.30110(1), expected to last 30 minutes. The executive session adjourned at 8:10 p.m. with no action taken.

- 10. ADJOURNMENT** – The meeting adjourned at 8:10 p.m.
The next Regular Meeting will be held at 6:00 p.m. on Tuesday, April 8th, 2025, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

Richard Shenyer, Secretary