

## PORT OF GRANDVIEW

1313 W. Wine Country Rd. Suite #101  
Grandview, Washington 98930

## REGULAR MEETING

Monday, May 12<sup>th</sup>, 2025  
6:00 p.m.

### MINUTES

#### 1. CALL TO ORDER

The meeting was called to order by President Sewell at 6:04 p.m. on Monday, May 12<sup>th</sup>, 2025. Present were Commissioners Jim Sewell, Richard Shenyer, and Frank A. Lyall, Executive Director Randy Tucker, and Office Assistant Felicia Peña.

#### 2. PUBLIC PARTICIPATION – None.

#### 3. CONSENT AGENDA

##### a) Warrant Approval – 610-0210 – General Fund

- Warrant #6865 to #6881 in the amount of \$284,733.33
- Warrant #6882 in the amount of \$785.92

##### b) Minutes of the April 8<sup>th</sup>, 2025 Regular Meeting

*Commissioner Shenyer moved and Commissioner Lyall seconded a motion to approve the Consent Agenda. Motion carried.*

#### 4. COMMUNICATIONS – Written & Oral

##### a) Yakima Co. Treasurer Reports Fund Bal. 5/1/2025

610-0210	- \$	258,441.61
610-0220	- \$	815.93
610-0240	- \$	1,432.48
TIP	- \$	2,856,322.00

##### b) Port Auditor's Monthly Budget Report

##### c) Loan Debt Service

##### d) Outstanding Debt Report

##### e) Estimated Warrant Register Affecting Account Balance – Estimation of funds transfer amounts needed for upcoming payments.

*Commissioner Lyall moved and Commissioner Shenyer seconded a motion to accept the Communications Reports. Motion carried.*

#### 5. OLD BUSINESS

##### a) Wallace Way West

- Barajas Lot – Sale will be finalized on Friday, May 16<sup>th</sup>.
- Tolman Commercial Development Center – Aiming for a grand opening sometime in June.

#### 6. NEW BUSINESS

##### a) Bond Counsel Update – Cynthia Weed from K&L Gates LLP reached out to inform that the firm will be discontinuing its bond counsel practice and offered to assist with the transition to another firm, Foster Garvey P.C.

##### b) Hansen Annexation Support Letter – The City of Grandview will hold a public meeting to consider an application submitted by Roger Wilson and James and Linda Hansen to annex and rezone multiple parcels. The Port of Grandview will submit a letter to the city in support of the annexation.

- c) **Funds Transfer from Yakima County TIP to General Fund** – Account 610-0210 needs funds for upcoming payments including warrants for the month of May, SEID loan payments, and the Wallace Way West lot purchase.

*Commissioner Shenyer moved and Commissioner Lyall seconded a motion to transfer \$53,000.00 from the Yakima County Treasurer's Investment Pool to the Port of Grandview General Fund Account #610-0210 on May 14<sup>th</sup>, 2025. Motion carried.*

- d) **Funds Transfer from Yakima County TIP to Bond Fund** – Account 610-0240 needs funds for upcoming bond payment on June 1<sup>st</sup>.

*Commissioner Lyall moved and Commissioner Shenyer seconded a motion to transfer \$7,000.00 from the Yakima County Treasurer's Investment Pool to the Port of Grandview Bond Fund Account #610-0410 on May 14<sup>th</sup>, 2025. Motion carried.*

- e) **Invisible Ink Sales Tax, Google Maps** – Invisible Ink will be charging a monthly fee due to a new sales tax proposed by the Washington State Legislature. The tax will be for professional services, including many that Invisible Ink provides the Port. The cost to include interactive Google Maps on websites has increased; Invisible Ink will charge a fee after a map has reached 700 views.

7. **UPCOMING EVENTS**

- a) **May 14<sup>th</sup>-16<sup>th</sup>** – WPPA Spring Meeting, Spokane  
b) **May 27<sup>th</sup>** – Benton REA Annual Elected Leaders Luncheon  
c) **June 4<sup>th</sup>** – WPPA Port Academy Series, Port of Kalama  
d) **June 25<sup>th</sup>-27<sup>th</sup>** – WPPA Finance & Administration Seminar, Walla Walla

8. **EXECUTIVE SESSION** – An executive session was called to order at 6:50 p.m. to consider disposal and acquisition of property as permitted pursuant to RCW 42.30110(1), expected to last 30 minutes. At 7:20 President Sewell added 10 minutes to the executive session. The executive session adjourned at 7:30 p.m. with no action taken.

9. **ADJOURNMENT** – The meeting adjourned at 7:30 p.m.

The next Regular Meeting will be held at 6:00 p.m. on Tuesday, June 10<sup>th</sup>, 2025, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

Richard Shenyer, Secretary