PORT OF GRANDVIEW **REGULAR MEETING**

1313 W. Wine Country Rd. Suite #101 Tuesday, June 10th, 2025

Grandview, Washington 98930 6:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Sewell at 6:04 p.m. on Tuesday, June 10th, 2025. Present were Commissioners Jim Sewell, Richard Shenyer, and Frank A. Lyall, Executive Director Randy Tucker, and Office Assistant Felicia Peña.

2. PUBLIC PARTICIPATION – None.

3. CONSENT AGENDA

a) **Warrant Approval – 610-0210 – General Fund**
- Warrant #6883 to #6897 in the amount of $14,295.45
- Warrant #6898 in the amount of $896.62

b) **Minutes** of the May 12th, 2025 Regular Meeting

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to approve the Consent Agenda. Motion carried.

4. COMMUNICATIONS – Written & Oral

a) **Yakima Co. Treasurer Reports Fund Bal. 6/2/2025**

610-0210	**- $**	**56,017.10**
610-0220	**- $**	**815.93**
610-0240	**- $**	**8,488.34**
TIP	**- $**	**2,796,322.00**

b) **Port Auditor's Monthly Budget Report**

c) **Loan Debt Service**

d) **Outstanding Debt Report**

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to accept the Communications Reports. Motion carried.

5. OLD BUSINESS

a) **Policies & Procedures Revisions** – Port staff presented pages 1-10 of the Policies and Procedures Manual (containing Articles I-V and part of Article VI) with revisions. Commissioners reviewed the revisions and added their input.

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to approve changes made to Articles I through V of the Policies and Procedures Manual. Motion carried.

b) **Benton REA Luncheon** – Executive Director Tucker and Commissioner Lyall attended the Annual Benton REA Elected Officials Luncheon.

6. NEW BUSINESS

a) **Stover Road Fence Repair** – Wine Country Builders LLC were hired to repair the fence. The invoice will be sent to Progressive Insurance Company (the responsible party's insurance) for coverage costs.

b) **Grandview Herald Ad** – The Port published an ad in the June 4th issue of the Grandview Herald highlighting vacant properties in the Wallace Way West and Puterbaugh Business Parks.

c) **WPPA Technology Int Finance** – Zoom presentation available on the WPPA website

d) **Yakima Valley Business Times**
   i. Dairy Industry Focus – The Port will place an ad in the upcoming issues - contact the Port for information on available properties
   ii. Shopping Plaza Building Profile – Commissioners agreed to support the feature with a message to congratulate Tolman Commercial Properties.

7. **UPCOMING EVENTS**
   a) **June 25th-27th** – WPPA Finance & Administration Seminar, Walla Walla
   b) **July 10th-11th** – WPPA Directors Seminar, Leavenworth
   c) **July 21st-23rd** – WPPA Commissioners Seminar, Blaine

8. **EXECUTIVE SESSION** – An executive session was called to order at 7:17 p.m. to consider disposal and acquisition of property as permitted pursuant to RCW 42.30110(1), expected to last 60 minutes. The executive session adjourned at 8:17 p.m. with no action taken.

9. **ADJOURNMENT** – The meeting adjourned at 8:17 p.m.

The next Regular Meeting will be held at 6:00 p.m. on Tuesday, July 8th, 2025, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

Richard Shenyer, Secretary