

# PORT OF GRANDVIEW

1313 W. Wine Country Rd. Suite #101  
Grandview, Washington 98930

# REGULAR MEETING

Tuesday, September 9<sup>th</sup>, 2025  
6:00 p.m.

## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by President Sewell at 6:02 p.m. on Tuesday, August 12<sup>th</sup>, 2025. Present were Commissioners Jim Sewell (via Zoom call), Richard Shenyer, and Frank A. Lyall, Executive Director Randy Tucker, and Office Manager Felicia Peña.

### 2. PUBLIC PARTICIPATION – None.

### 3. CONSENT AGENDA

#### a) Warrant Approval – 610-0210 – General Fund

- Warrant #6943 to #6959 and #6961 in the amount of \$25,183.60
- Warrant #6960 in the amount of \$945.14

#### b) Minutes of the July 23<sup>rd</sup>, 2025 Special Meeting

#### c) Minutes of the August 12<sup>th</sup>, 2025 Regular Meeting

#### d) Minutes of the August 29<sup>th</sup>, 2025 Special Meeting

*Commissioner Lyall moved and Commissioner Shenyer seconded a motion to approve the Consent Agenda. Motion carried.*

### 4. COMMUNICATIONS – Written & Oral

#### a) Yakima Co. Treasurer Reports Fund Bal. 9/2/2025

610-0210	- \$	35,831.08
610-0220	- \$	815.93
610-0240	- \$	1,911.87
TIP	- \$	2,796,322.00

#### b) Port Auditor's Monthly Budget Report

#### c) Loan Debt Service

#### d) Outstanding Debt Report

*Commissioner Shenyer moved and Commissioner Lyall seconded a motion to accept the Communications Reports. Motion carried.*

### 5. OLD BUSINESS

- #### a) Port Retreat – Agenda is being worked on to include economic development and an overview of other small ports' activity.

### 6. NEW BUSINESS

- #### a) 2026 Budget Draft – Commissioner Sewell suggested the 2026 engineering budget be increased to accommodate for future land purchases. Commissioner Lyall requested a new tablet for official port business—the purchase will be considered during any adjustments to the office expense budget. Director Tucker pointed out that two loans will be paid off by the end of 2025.

##### i. Set Budget Hearing Date

*Commissioner Lyall moved and Commissioner Shenyer seconded a motion to schedule the 2026 Budget Hearing on September 30<sup>th</sup>, 2025 at 6:00 p.m.. Motion carried.*

- b) **2026 Tax Levy** – The Port received a letter outlining the 2026 property tax levy requirements from the Yakima County Commissioners.
- c) **Suggest a motion to approve Funds Transfer/Investment Transaction**

*Commissioner Shenyer moved and Commissioner Lyall seconded a motion to authorize the Financial Investment Officer to make financial transactions as needed. Motion carried.*

7. **OTHER BUSINESS**

- a) **Policies & Procedures Articles VIII to XVII** – Commissioners gave feedback on revisions made to Articles VIII to XVII.

8. **UPCOMING EVENTS**

- a) **September 25-26** – WPPA Environmental Seminar, Union, Alderbrook Resort  
*No plans to attend*
- b) **October 22 -24** – WPPA Small Ports Seminar, Campbell’s Resort, Chelan  
*All Commissioners and staff are registered*
- c) **October 29** – WPPA Port Academy Series Third Edition, Port of Port Angeles
- d) **November 20** – WSGS Annual Meeting, Nazarene Church, Grandview
- e) **December 2-3** – WA State Dairy Conference Annual Meeting & Trade Show, Wenatchee
- f) **April 20-21, 2026** – Food NW Process & Packaging Expo, Oregon Convention Center, Portland

9. **EXECUTIVE SESSION** – An executive session was called to order at 7:06 p.m. to consider disposal and acquisition of property as permitted pursuant to RCW 42.30110(1), expected to last 30 minutes. President Sewell extended the executive session by 15 minutes at 7:36 p.m. The executive session adjourned at 7:51 p.m. with no action taken.

10. **ADJOURNMENT** – The meeting adjourned at 7:51 p.m.  
The next Regular Meeting will be held at 6:00 p.m. on Tuesday, October 14<sup>th</sup>, 2025, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

Richard Shenyer, Secretary