

PORT OF GRANDVIEW

1313 W. Wine Country Rd. Suite #101
Grandview, Washington 98930

REGULAR MEETING

Tuesday, December 16th, 2025
6:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Sewell at 6:05 p.m. on Tuesday, December 16th, 2025. Present were Commissioners Jim Sewell (via telephone call), Richard Shenyer, Frank A. Lyall, and Office Manager Felicia Peña.

2. PUBLIC PARTICIPATION – None

3. CONSENT AGENDA

a) Warrant Approval – 610-0210 – General Fund

- Warrant #7044 to #7060 in the amount of \$16,640.09
- Warrant #7061 in the amount of \$710.27
- Payroll Tax EFT in the amount of \$2,434.80

b) Minutes of the November 12th, 2025 Regular Meeting

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to approve the Consent Agenda. Motion carried.

4. COMMUNICATIONS – Written & Oral

a) Yakima Co. Treasurer Reports Fund Bal. 12/1/2025

610-0210	- \$	655,091.36
610-0220	- \$	815.93
610-0240	- \$	53,722.25
TIP	- \$	1,561,322.00

b) Port Auditor’s Monthly Budget Report

c) Loan Debt Service

d) Outstanding Debt Report

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to accept the Communications Reports. Motion carried.

5. NEW BUSINESS

a) Election of Officers

i. Resolution No. 25-12

Commissioner Sewell moved and Commissioner Lyall seconded a motion to accept Resolution No. 25-12 Authorizing the Election of Officers of the Port of Grandview. Motion carried.

RESOLUTION NO. 25-12

A RESOLUTION AUTHORIZING THE ELECTION OF OFFICERS OF THE PORT OF GRANDVIEW

WHEREAS the Port of Grandview Board of Commissioners finds it necessary to reorganize the Port of Grandview for the calendar year 2026;

NOW THEREFORE BE IT RESOLVED THAT the President for the calendar year 2026 for the Port of Grandview, Yakima County, Washington shall be Commissioner Richard Shenyer. The Secretary shall be Commissioner Frank A. Lyall.

PASSED AND ADOPTED by the Commissioners of the Port of Grandview of the County of Yakima on this 16th day of December, 2025.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

ii. Resolution No. 25-13

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to accept Resolution No. 25-13 Authorizing the Appointment of Investment Officers of the Port of Grandview. Motion carried.

RESOLUTION NO. 25-13

A RESOLUTION AUTHORIZING THE APPOINTMENT OF INVESTMENT OFFICERS OF THE PORT OF GRANDVIEW

WHEREAS, the Port of Grandview Board of Commissioners finds it necessary to reorganize the Port of Grandview for the calendar year 2026; and

WHEREAS, it is to the advantage of the Port of Grandview for funds to be invested without delay; and

WHEREAS, the Yakima County Treasurer will accept an order for the investment of funds from those granted authorization by resolution approved by the Commissioners;

NOW THEREFORE BE IT RESOLVED by the Port Commissioners of the Port of Grandview, Yakima County, Washington that Commissioner C. James Sewell has the authority to invest and re-invest such funds as are available for a period of one year from January 1, 2026 to December 31, 2026. The Deputy Investment Officer shall be Commissioner Frank A. Lyall who shall be authorized to exercise the duties of the Investment Officer for the Port of Grandview when the Investment Officer is unavailable.

PASSED AND ADOPTED by the Commissioners of the Port of Grandview of the County of Yakima on this 16th day of December, 2025.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

b) Resolution No. 25-14

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to accept Resolution No. 25-14 Authorizing the Appointment of Auditing Officers of the Port of Grandview. Motion carried.

RESOLUTION NO. 25-14

A RESOLUTION AUTHORIZING THE APPOINTMENT OF AUDITING OFFICERS OF THE PORT OF GRANDVIEW

WHEREAS, the Port of Grandview Board of Commissioners finds it necessary to appoint an Auditing Officer for the Port of Grandview for the calendar year 2026; and

WHEREAS, it is necessary to appoint an Auditing Officer as provided and required by RCW 53.36.010;

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Port of Grandview, Yakima County, Washington that the Auditing Officer for the calendar year 2026 shall be Angela Pratt CPA. The Deputy Officer, Ryan Smith CPA, shall be authorized to exercise the duties of the Auditing Officer for the Port of Grandview when the Auditing Officer is unavailable;

PASSED AND ADOPTED by the Commissioners of the Port of Grandview of the County of Yakima on this 16th day of December, 2025.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

c) Resolution No. 25-15

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to accept Resolution No. 25-15 Authorizing the Appointment of the Legislative Representative of the Port of Grandview. Motion carried.

RESOLUTION NO. 25-15

A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE LEGISLATIVE REPRESENTATIVE OF THE PORT OF GRANDVIEW

WHEREAS, the Port of Grandview Board of Commissioners finds it necessary to appoint a legislative representative (Trustee) to the Washington Public Ports Association (WPPA) for the calendar year 2026;

NOW THEREFORE BE IT RESOLVED THAT the legislative representative to WPPA for the calendar year 2026 for the Port of Grandview, Yakima County, Washington shall be Commissioner Frank A. Lyall. Alternate Trustee shall be Commissioner Richard

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Shenyer, who shall be authorized to exercise the duties of legislative representative when the legislative representative is not available.

PASSED AND ADOPTED by the Commissioners of the Port of Grandview of the County of Yakima on this 16th day of December, 2025.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

d) Resolution No. 25-16

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to accept Resolution No. 25-16 Establishing Regular Meeting Dates and Times for the Port of Grandview. Motion carried.

RESOLUTION NO. 25-16

A RESOLUTION ESTABLISHING REGULAR MEETING DATES AND TIMES FOR THE PORT OF GRANDVIEW

WHEREAS, pursuant to RCW 42.30.075, the Port of Grandview Board of Commissioners must establish regular meeting dates and times;

NOW THEREFORE BE IT RESOLVED, by the legislative body of the Port of Grandview within Yakima County, State of Washington as follows:

1. That all prior resolutions regarding meeting times and dates are hereby revoked.
2. That the regular meeting times of the Port of Grandview Board of Commissioners shall be the second Tuesday of each month at the hour of 6:00 p.m.
3. That the location of the regular meetings of the Port of Grandview Board of Commissioners shall be 1313 W. Wine Country Road, Suite 101, Grandview, Washington.

PASSED AND ADOPTED by the Commissioners of the Port of Grandview of the County of Yakima on this 16th day of December, 2025.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

e) Resolution No. 25-17

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to accept Resolution No. 25-17 Authorizing Investment of the Port of Grandview Monies in a Local Government Investment Pool. Motion carried.

RESOLUTION NO. 25-17

A RESOLUTION AUTHORIZING INVESTMENT OF THE PORT OF GRANDVIEW MONIES IN A LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to RCW 36.29.022, a Local Government may authorize the County Treasurer to combine their monies for the purpose of investments: and

WHEREAS, the Port of Grandview does hereby find that the deposit and withdrawal of money in a local government investment pool in accordance with the provisions of the chapter for the purposes of investment as stated therein are in the best interests of the Port of Grandview; and

WHEREAS, we attest by our signature that we have been duly authorized and empowered to enter into this agreement;

NOW THEREFORE, BE IT RESOLVED that the Port of Grandview does hereby authorize the deposit and withdrawal of monies in a local government investment pool with the Yakima County Treasurer in accordance with this chapter for the purposes of investment as stated therein; and

BE IT FURTHER RESOLVED that pursuant to the attached form the investment officers shall be authorized to order the deposit or withdrawal of monies in a local government investment pool.

PASSED AND ADOPTED by the Commissioners of the Port of Grandview of the County of Yakima on this 16th day of December, 2025.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

f) Resolution No. 25-18

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to accept Resolution No. 25-18 Authorizing Signatures for Financial Transactions on Behalf of the Port of Grandview. Motion carried.

**RESOLUTION NO. 25-18
A RESOLUTION AUTHORIZING SIGNATURES FOR FINANCIAL TRANSACTIONS
ON BEHALF OF THE PORT OF GRANDVIEW**

WHEREAS, the Port of Grandview Board of Commissioners find it necessary to issue warrants on a regular basis for expenses incurred by the Port; and

WHEREAS, warrants are reviewed and signed by the Port Auditing Officer or Deputy Auditing Officer and any one of the Port Commissioners;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Port of Grandview that effective the 1st day of January 2026 and extending through the calendar year 2026 these signatories as indicated above be authorized to sign the Warrant Registers and warrants for issue on behalf of the Port of Grandview.

PASSED AND ADOPTED by the Commissioners of the Port of Grandview of the County of Yakima on this 16th day of December, 2025.

PORT OF GRANDVIEW COMMISSION

C. James Sewell
President

Richard Shenyer
Secretary

Frank A. Lyall
Investment Officer

g) Motion to Renew Resolution 24-13

Commissioner Shenyer moved and Commissioner Lyall seconded a motion to renew Resolution No. 24-13 Delegating Administrative Powers and Duties of the Executive Director for the year 2026. Motion carried.

6. UPCOMING EVENTS

a) **February 5-6, 2026** – WPPA Port Day, Olympia

b) **April 20-21, 2026** – Food NW Process & Packaging Expo, Oregon Convention Center, Portland

7. **EXECUTIVE SESSION** – No executive session held.

8. **ADJOURNMENT** – The meeting adjourned at 6:30 p.m.

The next Regular Meeting will be held at 6:00 p.m. on Tuesday, January 13th, 2026, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

Richard Shenyer, Secretary