

PORT OF GRANDVIEW

1313 W. Wine Country Rd. Suite #101
Grandview, Washington 98930

REGULAR MEETING

Tuesday, January 13th, 2026
6:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Shenyer at 6:02 p.m. on Tuesday, January 13th, 2026. Present were Commissioners Jim Sewell (via telephone call), Richard Shenyer, and Frank A. Lyall, Executive Director Randy Tucker, and Office Manager Felicia Peña.

2. PUBLIC PARTICIPATION – None.

3. CONSENT AGENDA

a) Warrant Approval – 610-0210 – General Fund

- Warrant #7062 to #7082 in the amount of \$18,424.89
- Warrant #7083 in the amount of \$620.35
- Payroll Tax EFT in the amount of \$2,796.56

b) Minutes of the Monday, December 1st, 2025 Special Meeting

c) Minutes of the Tuesday, December 16th, 2025 Regular Meeting

Commissioner Lyall moved and Commissioner Sewell seconded a motion to approve the Consent Agenda. Motion carried.

4. COMMUNICATIONS – Written & Oral

a) Yakima Co. Treasurer Reports Fund Bal. 1/5/2026

610-210	- \$	653,003.05
610-0220	- \$	815.93
610-0240	- \$	2,062.40
TIP	- \$	1,561,322.00

b) Port Auditor's Monthly Budget Report

c) Loan Debt Service

d) Outstanding Debt Report

Commissioner Sewell moved and Commissioner Lyall seconded a motion to accept the Communications Reports. Motion carried.

5. OLD BUSINESS

a) Wallace Way Business Park West

- Lot 2 Hayrod Holdings Update – Land transaction closed on January 13th, 2026.
- Front Lot 1 Update – Executive Director Tucker reported that David Pierson sold the lot to Jason Tolman for \$80,000.
- Small Works Order Irrigation Culvert Removal – Van Belle Excavating LLC has been contracted to remove an irrigation culvert at Wallace Way Business Park West.
- Pallet Place Update – Director Tucker informed Commissioners about a loading dock being installed on the north side of the property on Wallace Way.

b) Valley Spray Quote – Commissioners agreed to continue hiring Valley Spray for weed control at the 101 Stover Road lot.

- c) **Grandview Business Park Travel Plaza Update** – Commissioners will attend the Grand Opening on January 21st.
- d) **Resolution renewal Delegation of Authority** – The yearly renewal requirement was completed at December 16th regular meeting.

6. **NEW BUSINESS**

- a) **Woodworth Road Lot Signs – Van Belle Estimate** – The Port received a bid estimate (Estimate #3800) from Van Belle Excavating LLC as quoted below:

“Remove one existing sign on Yakima Valley Highway and install it on the property farther to the west. Supply materials and build a new sign frame. Install that sign on the same property.”

Commissioner Sewell moved and Commissioner Lyall seconded a motion to approve the expenditure of \$3,196.80 to Van Belle Excavating LLC to complete tasks described in Estimate #3800. Motion carried.

- b) **Parcel B Update** – Executive Director Tucker sent Ramandeep Malhi notice of the two year covenant on Parcel B of Grandview Business Park, suggesting to either start construction on the parcel or submit a written request for an extension of the covenant.
- c) **Food North West Expo Options** – Director Tucker suggested attending the Expo this year without purchasing a booth for both convenience and cost purposes.

- d) **Funds Transfer**

Commissioner Sewell moved, and Commissioner Lyall seconded a motion to approve of \$780,000.00 from General Fund 610-0210 to be invested into the Yakima County Treasurer’s Investment Pool. Motion carried.

7. **OTHER BUSINESS**

- a) **Employee Vacation Reminder** – Director Tucker’s employment at the Port of Grandview reached five years as of January 21st, 2026 and is now entitled to three weeks of vacation as per motion carried during the December 14th, 2021 Regular Meeting:

“Commissioner Lyall moved and Commissioner Shenyer seconded a motion to authorize three weeks of vacation after five years of service for Port of Grandview employees, with any unused vacation to be rolled over to the following year, and with unused vacation to be paid to an employee if he/she leaves Port employment voluntarily, effective January 1st, 2022. Motion carried.”

- b) **IRS Mileage Rate Increase** – The 2026 rate for business travel reimbursement is 72.5 cents per mile.
- c) **Void Misplaced Check** – Commissioner Lyall will continue searching for check #6757 before requesting Yakima County Treasurer’s Office to void and replace the check.
- d) **Port Retreat** – Director Tucker reached out Nick Wilkes from Impact Washington about leading a retreat for commissioners and staff to discuss the goals and future of the port.

8. UPCOMING EVENTS

- a) **Feb. 5th-6th** – WPPA Port Day, Capitol Building, Olympia
- b) **April 20th-21st** – Food NW Process & Packaging Expo, Oregon Convention Center, Portland
- c) **May 19th-21st** – WPPA Spring Meeting, Skamania Lodge, Stevenson

9. EXECUTIVE SESSION – An executive session was called to order at 7:08 p.m. to consider acquisition of property as permitted pursuant to RCW 42.30110(1), expected to last 30 minutes. The executive session adjourned at 7:38 p.m. with no action taken.

10. The Regular meeting continued at 7:39 p.m.

Commissioner Lyall moved and Commissioner Sewell seconded a motion to authorize an hourly pay rate increase of 5% to Port of Grandview employees, effective January 1st, 2026. Motion carried.

Commissioners directed the Executive Director to continue to research a benefits plan for Port of Grandview employees.

11. ADJOURNMENT – The meeting adjourned at 7:41 p.m.

The next Regular Meeting will be held at 6:00 p.m. on Tuesday, February 10th, 2025, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

Frank A. Lyall, Secretary