

PORT OF GRANDVIEW

1313 W. Wine Country Rd. Suite #101
Grandview, Washington 98930

REGULAR MEETING

Tuesday, July 14th, 2026
6:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Shenyer at 6:03 p.m. on Tuesday, July 14th, 2026. Present were Commissioners Richard Shenyer and Frank A. Lyall, Executive Director Randy Tucker, and Office Manager Felicia Peña.

2. PUBLIC PARTICIPATION – None.

3. CONSENT AGENDA

a) Warrant Approval – 610-0210 – General Fund

- Warrant #7203 to #7221 in the amount of \$20,787.10
- Payroll Tax EFT in the amount of \$2,283.10

b) Minutes of the Tuesday, June 9th, 2026, Regular Meeting

c) Minutes of the Saturday, June 20th, 2026, Special Meeting

d) Minutes of the Monday, June 23rd, 2026, Special Meeting

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to approve the Consent Agenda. Motion carried.

4. COMMUNICATIONS – Written & Oral

a) Yakima Co. Treasurer Reports Fund Bal. 7/1/2026

610-0210	- \$	44,465.82
610-0220	- \$	815.93
610-0240	- \$	135.35
TIP	- \$	2,306,322.00

b) Port Auditor's Monthly Budget Report

c) Loan Debt Service

d) Outstanding Debt Report

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to accept the Communications Reports. Motion carried.

5. OLD BUSINESS

a) Wallace Way Sale Complete – Sale to 702 Wallace Way closed.

b) Strategic Planning Workshop Review – The Port will update the Comprehensive Plan after Commissioners Shenyer and Lyall appoint the District 2 Commissioner.

6. NEW BUSINESS

a) CERB Planning Grant – Application is in progress, due July 27th. Executive Director Tucker will present the application in Olympia in September 2026. Awaiting a letter of support from Joe Schmitt, Economic Development Manager at YCDA.

i. Resolution for a CERB Grant Application

Commissioner Lyall moved and Commissioner Shenyer seconded a motion to approve Resolution No. 26-05 A Resolution of the Port of Grandview Authorizing Submission of an Application for a Community Economic Revitalization Board (CERB) Grant in the

approximate amount of \$50,000 and to provide matching funds of \$12,500.00 for the Port of Grandview Puterbaugh Business Park Development. Motion carried.

RESOLUTION 26-05

A RESOLUTION OF THE PORT OF GRANDVIEW AUTHORIZING SUBMISSION OF AN APPLICATION FOR A COMMUNITY ECONOMIC REVITALIZATION BOARD (CERB) GRANT IN THE APPROXIMATE AMOUNT OF \$50,000 FOR THE PORT OF GRANDVIEW PUTERBAUGH BUSINESS PARK DEVELOPMENT

WHEREAS, Community Economic Revitalization Board (CERB) funds are available to support feasibility and planning work in furtherance of economic development; and

WHEREAS, the Port of Grandview desires to pursue a planning and marketing feasibility study for Puterbaugh Business Park consistent with the purposes of the CERB; and

WHEREAS, the CERB Project represents a commitment of resources toward enhancing the vitality of the area and expansion of economic and employment opportunities of the Port of Grandview, together with increased tax revenues; and

WHEREAS, in the event the application for CERB funding is approved, and the grant is accepted by the Port of Grandview, the Port of Grandview will comply with all applicable Federal and State requirements in regard to environmental impact of the project; and

WHEREAS, the project will not result in the transfer/relocation of jobs from one part of the State of Washington to another; and

WHEREAS, the matching portion of the grant is minimum of 20% of the project amount. The Port of Grandview will investigate and evaluate options for joint participation in the matching obligations with the CERB grant; and

WHEREAS, the Port of Grandview finds that an application should be submitted for consideration by CERB, and that such submission will promote economic development within the Port of Grandview.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Grandview, Washington, as follows:

1. That the Executive Director is hereby authorized to submit an application to the Community Economic Revitalization Board, for and on behalf of the Port of Grandview, for CERB funding in the approximate amount of \$50,000 for the CERB Project; and
2. That the Executive Director is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and
3. That, in the event such application is approved, the Executive Director is authorized to enter into an agreement for such funding; and
4. That this Resolution shall be effective upon passage and signatures hereon in accordance with law.

PASSED this 14th day of July, 2026.

PORT OF GRANDVIEW COMMISSION

Richard Shenyer
President

Frank A. Lyall
Secretary

- ii. JUB Task Order No. 3 – For assistance with CERB grant application, compensation of \$5,500.00. Director Tucker has authorization to sign and approve the task order.

- b) **File Backup** – Port Staff purchased a portable SSD after consulting with Matt Barr (One Shaka Media) for recommendations on file digitization. Staff will utilize the SSD to backup Port computers on a weekly or daily basis. More research will be done on digitizing procedures and long term file storage.

Commissioner Vacancy – The Port will give notice to announce the Port District No. 2 Commissioner vacancy, the remaining Commissioners' nomination of Nancy Macias as District No. 2 Commissioner, and the Port's acceptance of nominations and letters of interest from the public. Notice will be posted on the Port of Grandview website and published in the Grandview Herald and Sunnyside Sun on July 22nd and 29th.

7. **OTHER BUSINESS**

- a) **Manufacturing Roundtable** – Executive Director Tucker, Office Manager Peña, and Commissioner Lyall attended.
- b) **Benton REA** – Executive Director Tucker and Commissioner Lyall attended.
- c) **Food NW Process & Packaging Expo** – The 2027 Expo will be held in January instead of April.

8. **UPCOMING EVENTS**

- a) **June 24th-26th** – WPPA Finance & Administration Seminar, Hotel Indigo, Everett
- b) **July 8th-10th** – WPPA Directors Seminar, Courtyard by Marriott, Pullman
- c) **July 20th-22nd** – WPPA Commissioners Seminar, Hilton Garden Inn, Wenatchee

9. **EXECUTIVE SESSION** – No executive session held.

10. **ADJOURNMENT** – The meeting adjourned at 7:44 p.m.

The next Regular Meeting will be held at 6:00 p.m. on Tuesday, August 11th, 2025, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington.

Respectfully,

Frank A. Lyall, Secretary