

AGENDA
PORT OF GRANDVIEW
BOARD OF COMMISSIONERS
6:00 P.M., TUESDAY, DECEMBER 13TH, 2022
IN PERSON & VIA ZOOM TELECONFERENCE
REGULAR MEETING #12

Topic: Port of Grandview Regular Monthly Board Meeting
Time: Dec 13, 2022 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86055536110?pwd=OHdZRkx6L3hTbHZPeFJySktocjVHdz09>

To join via phone: +1 253 215 8782 US

Meeting ID: 860 5553 6110

Passcode: 662237

1. **CALL TO ORDER**

2. **PUBLIC PARTICIPATION**

3. **CONSENT AGENDA**
 - a) **Warrant Approval** – 610-0210 – General Fund
 - Warrant #6292 to #6306 in the amount of \$11,063.07
 - Warrant #6307 in the amount of \$1,315.22
 - b) **Warrant Approval** – 610-0220 – Construction Fund
 - Warrant #1039 in the amount of \$284,728.32
 - Warrant #1040 in the amount of \$17,521.32
 - c) **Minutes** of the November 8th, 2022 Regular Meeting

4. **COMMUNICATIONS – Written & Oral**
 - a) **Yakima Co. Treasurer Reports Fund Bal. 11/30/2022**

610-0210 - \$	194,673.44
610-0220 - \$	464,514.68
610-0240 - \$	49,489.25
TIP	- \$ 1,810,121.00

 - b) **Port Auditor’s Monthly Budget Report**

 - c) **Outstanding Debt Reports**

5. **EXECUTIVE SESSION** (if necessary) to consider the disposal and/or acquisition of property and/or personnel matters as permitted pursuant to RCW 42.30.110(1)

<p><i>EXECUTIVE SESSION CALLED TO ORDER AT _____ TIME _____; TO LAST _____ MINUTES. EXECUTIVE SESSION ADJOURNED AT _____ TIME _____ WITH NO ACTION TAKEN ____.</i></p>
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6. **OLD BUSINESS**

- a) **Personnel Manual Update**
- b) **2022 American Rescue Plan Act Funds Update**
- c) **Yakima Valley College Economic Development Program**
- d) **Port Retreat – Update Comprehensive Plan**
- e) **YCDA Comprehensive Economic Development Strategy Grant**
- f) **Land Price Adjustment**
- g) **Executive Director’s Report**
 - i. **Broadband Update – CERB Planning Grant, Petrichor**
 - ii. **Wallace Way Business Park West Update**
 - Construction Update
 - Disposition of Pump – valuation
 - iii. **Trade Show Review**
 - iv. **Civil Air Patrol Advertising Request**
 - v. **YCDA 2024-2028 Funding**
- h) **Office Manager’s Report**

7. **NEW BUSINESS**

- a) **2023 Levy Certification Letter**

- b) **2023 Certification of Voter Participation**

- c) **Motion to approve Culbert Construction Progress Payment #1 for Wallace Way BP West Infrastructure Improvements**

- d) **Motion to approve Culbert Construction Change Order #1 for Wallace Way BP West Infrastructure Improvements**

- e) **Motion to authorize Executive Director to sign Confidentiality Nondisclosure Agreements on behalf of the Port of Grandview**

- f) **Resolution No. 22-08** – Establishing Regular Meeting Dates & Times for the Port of Grandview

- g) **Resolution No. 22-09** – Authorizing Investment of the Port of Grandview Monies in a Local Government Investment Pool

- h) **Resolution No. 22-10** – Authorizing Signatures for Financial Transactions on Behalf of the Port of Grandview

- i) **Resolution No. 22-11** – Authorizing Appointment of Auditing Officers of the Port of Grandview

- j) **Resolution No. 22-12** – Authorizing Election of Officers of the Port of Grandview

- k) **Resolution No. 22-13** – Authorizing Appointment of Investment Officers of the Port of Grandview

- l) **Resolution No. 22-14** – Authorizing Appointment of the Legislative Representative of the Port of Grandview

- m) **Resolution No. 22-15** – Delegating Administrative Powers and Duties of the Executive Director

n) **Motion to Approve WPPA Proposed Budget & Dues Formula**

o) **Port Attorney Hourly Rate Increase**

8. **UPCOMING EVENTS**

- a) **Feb. 2, 2023** – Port & Maritime Day, 7:00 a.m., Olympia – *see WPPA website for further information*
- b) **Feb. 7-8, 2023** – WineVit 2023 Trade Show, Three Rivers Convention Center, Kennewick – *registration completed*
- c) **April 4-6, 2023** – 2023 Food Northwest Process & Packaging Expo, Oregon Convention Center, Portland – *registration & hotel completed*
- d) **May 17-19, 2023** – WPPA 2023 Spring Meeting, Davenport Hotel, Spokane
- e) **June 7-9, 2023** – WPPA 2023 Finance & Administration Seminar, Alderbrook Resort, Union
- f) **July 24-26, 2023** – WPPA 2023 Commissioner Seminar, Alderbrook Resort, Union
- g) **Oct. 26-27, 2023** – WPPA Small Ports Seminar, Campbell’s Resort, Chelan
- h) **Dec. 6-8, 2023** – WPPA Annual Meeting, Hilton Vancouver

9. **ADJOURNMENT** – The next Regular Meeting will be held at 6:00 p.m. on Tuesday, January 10th, 2023, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference.