



AGENDA
BOARD OF COMMISSIONERS
REGULAR MEETING #4
1313 W. WINE COUNTRY RD., #101
GRANDVIEW, WASHINGTON
509.882.9975
6:00 P.M., TUESDAY, APRIL 11th, 2023

Join Zoom Meeting

<https://us06web.zoom.us/j/88238040983?pwd=OGVhNWcyMFZadElhOWlyY0xLRU1oZz09>

To join via phone: 1-253-215-8782

Meeting ID: 882 3804 0983

Passcode: 598628

1. CALL TO ORDER

2. PUBLIC PARTICIPATION

3. CONSENT AGENDA

a) Warrant Approval – 610-0210 – General Fund

- Warrants #6368 to #6389 in the amount of \$19,761.45
- Warrant #6390 in the amount of \$1,459.23
- Warrants #6391 to #6392 in the amount of \$1,035.00

b) Warrant Approval – 610-0220 – Construction Fund

- Warrant #1049 in the amount of \$19,465.33
- Warrant #1050 in the amount of \$251,767.56

c) Minutes of the March 14th, 2023 Regular Meeting

d) Minutes of the March 28th, 2023 Special Meeting

4. COMMUNICATIONS – Written & Oral

a) Yakima Co. Treasurer Reports Fund Bal. 3/31/2023

610-0210 - \$ 423,846.44

610-0220 - \$ 90,454.93

610-0240 - \$ 791.93

TIP - \$ 1,198,322.00

b) Port Auditor's Monthly Budget Report

c) Outstanding Debt Reports

5. EXECUTIVE SESSION (if necessary) to consider the disposal and/or acquisition of property and/or personnel matters as permitted pursuant to RCW 42.30.110(1)

<p><i>EXECUTIVE SESSION CALLED TO ORDER AT _____ TIME _____; TO LAST _____ MINUTES. EXECUTIVE SESSION ADJOURNED AT _____ TIME _____ WITH NO ACTION TAKEN _____.</i></p>

6. OLD BUSINESS

a) Wallace Way West Entrance Road

- i. Motion to Approve Change Order #5 for Wallace Way West Infrastructure Improvements, West Entrance Road**

- ii. Motion to Approve Progress Payment #5 in the amount of \$251,767.56 to Culbert Construction Inc. for Wallace Way West Infrastructure Improvements, West Entrance Road**

- iii. Motion to Transfer \$271,232.89 from 610-0210 General Fund to 610-0220 Construction Fund**

b) YCDA Small Business Innovation Fund (SBIF) Grant

c) Personnel Manual Update

d) 2022 American Rescue Plan Act Funds Update

e) YCDA Comprehensive Economic Development Strategy Grant

f) Yakima Valley College Economic Development Program

g) Port Retreat – Update Comprehensive Plan

h) Executive Director's Report

i. Wallace Way Business Park West Update

- **Construction Update – Port Engineer Travis Marden**
- **Disposition of Pump, Surplus Property Sale**

ii. Trade Show Review

i) Office Manager's Report

7. NEW BUSINESS

8. UPCOMING EVENTS

a) May 17-19, 2023 – WPPA 2023 Spring Meeting, Davenport Hotel, Spokane - *registration & hotel completed*

b) June 7-9, 2023 – WPPA 2023 Finance & Administration Seminar, Alderbrook Resort, Union

c) July 13-14, 2023 – WPPA 2023 Directors Conference, Hotel Indigo, Everett

d) July 24-26, 2023 – WPPA 2023 Commissioner Seminar, Alderbrook Resort, Union

e) Sept. 21-22, 2023 – WPPA 2023 Environmental Seminar, Silver Cloud Hotel, Point Ruston, Tacoma

f) Oct. 26-27, 2023 – WPPA 2023 Small Ports Seminar, Campbell's Resort, Chelan

g) Dec. 6-8, 2023 – WPPA 2023 Annual Meeting, Hilton Vancouver

9. ADJOURNMENT – The next Regular Meeting will be held at 6:00 p.m. on Tuesday, May 9th, 2023, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference.