

# PORT OF GRANDVIEW

Regular Meeting #6 1313 W. Wine Country Rd., Suite #101 Tuesday, August 8th, 2023 Grandview, Washington 98930 6:00 p.m.

## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by President Richard Shenyer at 6:14 p.m. on Tuesday, August 8th, 2023 at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference. Present were Commissioners Richard Shenyer, Frank Lyall and Jim Sewell, Executive Director Randy Tucker.

### 2. PUBLIC PARTICIPATION - none

### 3. CONSENT AGENDA

#### a) Warrant Approval — 610-0210 — General Fund

- Warrants #6443 to #6459 in the amount of \$128,723.15
- Warrant #6460 in the amount of \$600

1) Minutes of the May 9<sup>th</sup>, 2023, Regular Meeting

2) Minutes of the June 13<sup>th</sup>, 2023, Regular Meeting

3) Minutes of the July 11<sup>th</sup>, 2023, Regular Meeting

Commissioner Sewell moved and Commissioner Lyall seconded a motion to approve the Consent Agenda. Motion carried.

### 4. COMMUNICATIONS - Written & oral a) Yakima Co.

#### Treasurer Reports Fund Bal. 3/31/2023

610-0210-\$ 601,027.80

610-0220 - \$ 29,950.52

610-0240 - \$ 281.16

TIP - \$ **1,198,322.00**

**b) Port Auditor's Monthly Budget Report**

**c) Outstanding Debt Reports**

Commissioner Lyall moved and Commissioner Sewell seconded a motion to accept the Communications Reports. Motion Carried.

The commissioners discussed the Higgins Property debt. The commissioners agreed to pay off the Escrow Pacific account as per Commissioner Sewell's motion and Commissioners Lyall's second at the July 11<sup>th</sup> Regular Meeting.

**5. EXECUTIVE SESSION** —

No Executive Session was necessary.

**Old Business**

The Executive Director reported that the cluster mail box has been received and waiting to be installed.

**Personnel Manual Update**

President Shenyer suggested that this matter be continued until the next regular meeting.

**Port Retreat and Comprehensive Plan Update**

The Executive Director advised that tentative arrangements will be made to hold the Retreat at Lake Chelan Oct. 28, following the WPPA Small Ports meeting. Commissioner Sewell suggested a moderator such as Jim Darling or others familiar with Ports to lead us through the process.

**a) Executive Director's Report**

1)Disposition of Pump, Surplus Property Sale

August 8<sup>th</sup>, 2023

The Executive Director reported that Mr. Gordon was unable to obtain funds but is still interested in the pump. Randy will continue interacting with Mr. Gordon.

**b) Elwood Staffing**

The Executive Director advised that he had engaged Elwood Staffing to obtain temporary help during Office Manager Mary Barnett's sick leave.

**NEW BUSINESS**

- Commissioner Sewell moved and Commissioner Lyall seconded a motion to transfer \$400,000 from account 610-0210 to the Treasures Investment Pool. Motion Carried.

**UPCOMING EVENTS**

- a) **July 13-14, 2023** — WPPA 2023 Directors Conference, Hotel Indigo, Everett
- b) **July 24-26, 2023** — WPPA 2023 Commissioner Seminar, Alderbrook Resort, Union
- c) **Sept. 21-22, 2023** — WPPA 2023 Environmental Seminar, Silver Cloud Hotel, Point Ruston, Tacoma
- d) **Oct. 26-27, 2023** - WPPA 2023 Small Ports Seminar, Campbell's Resort, Chelan
- e) **Dec. 6-8, 2023** — WPPA 2023 Annual Meeting, Hilton Vancouver

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**b) ADJOURNMENT** - The meeting adjourned at 7:28 p.m.

The next Regular Meeting will be held at 6:00 p.m. on Tuesday, September 12th, 2023, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference.

Respectfully submitted,

Frank A. Lyall, Secretary