



**AGENDA**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING #5**  
**1313 W. WINE COUNTRY RD., #101**  
**GRANDVIEW, WASHINGTON**  
**509.882.9975**  
**6:00 P.M., TUESDAY, MAY 9<sup>th</sup>, 2023**

Join Zoom Meeting

<https://us06web.zoom.us/j/81356448977?pwd=OWJuR2w5WWt1Z0FJMTZ0ZiRtTzgrQT09>

To join via phone: 1-253-215-8782

Meeting ID: 813 5644 8977

Passcode: 258324

**1. CALL TO ORDER**

**2. PUBLIC PARTICIPATION**

**3. CONSENT AGENDA**

**a) Warrant Approval – 610-0210 – General Fund**

- Warrants #6393 to #6406 in the amount of \$120,365.43
- Warrant #6407 in the amount of \$1,087.15

**b) Warrant Approval – 610-0220 – Construction Fund**

- Warrant #1051 in the amount of \$12,763.40
- Warrant #1052 in the amount of \$44,337.48
- Warrant #6408 to #6409 in the amount of \$1,490.58

**c) Minutes of the April 11<sup>th</sup>, 2023 Regular Meeting**

**d) Minutes of the April 18<sup>th</sup>, 2023 Special Meeting**

**4. COMMUNICATIONS – Written & Oral**

**a) Yakima Co. Treasurer Reports Fund Bal. 4/30/2023**

610-0210 - \$ 274,947.42

610-0220 - \$ 90,454.93

610-0240 - \$ 829.95

TIP - \$ 1,198,322.00

**b) Port Auditor's Monthly Budget Report**

**c) Outstanding Debt Reports**

**5. EXECUTIVE SESSION (if necessary) to consider the disposal and/or acquisition of property and/or personnel matters as permitted pursuant to RCW 42.30.110(1)**

<p><i>EXECUTIVE SESSION CALLED TO ORDER AT _____ TO LAST _____ MINUTES. EXECUTIVE SESSION ADJOURNED AT _____ WITH NO ACTION TAKEN.</i></p>
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**6. OLD BUSINESS**

**a) Wallace Way West Entrance Road**

- i. Motion to Approve Progress Payment #6 in the amount of \$44,337.48 to Culbert Construction Inc. for Wallace Way West Infrastructure Improvements, West Entrance Road**
  
- ii. Motion to Transfer \$7,500 from 610-0210 General Fund to 610-0240 Bond Fund**

**b) Personnel Manual Update**

**c) 2022 American Rescue Plan Act Funds Update**

**d) Yakima Valley College Economic Development Program**

**e) Port Retreat – Update Comprehensive Plan**

**f) Executive Director’s Report**

- i. Wallace Way Business Park West Update**
  - Construction Update, irrigation issues
  - Disposition of Pump, Surplus Property Sale
  - Pole Removal Update
  - Mail Box Kiosk
  
- ii. Grandview Business Park (Parcel A) Farm Lease, Markus Rollinger**

**g) Office Manager's Report**

**7. NEW BUSINESS**

**8. UPCOMING EVENTS**

a) **May 17-19, 2023** – WPPA 2023 Spring Meeting, Davenport Hotel, Spokane - ***registration & hotel completed***

b) **June 7-9, 2023** – WPPA 2023 Finance & Administration Seminar, Alderbrook Resort, Union

c) **July 13-14, 2023** – WPPA 2023 Directors Conference, Hotel Indigo, Everett

d) **July 24-26, 2023** – WPPA 2023 Commissioner Seminar, Alderbrook Resort, Union

e) **Sept. 21-22, 2023** – WPPA 2023 Environmental Seminar, Silver Cloud Hotel, Point Ruston, Tacoma

f) **Oct. 26-27, 2023** – WPPA 2023 Small Ports Seminar, Campbell's Resort, Chelan

g) **Dec. 6-8, 2023** – WPPA 2023 Annual Meeting, Hilton Vancouver

**9. ADJOURNMENT** – The next Regular Meeting will be held at 6:00 p.m. on Tuesday, June 13, 2023, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference.